



Paddocks Fee Structure

DEEDS OFFICE / OFFICE OF SURVEYOR GENERAL / DEPARTMENT OF PLANNING AND BUILDING DEVELOPMENT MANAGEMENT ATTENDANCES

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| 1. Uplift copies of Management (and Unanimous Resolution) and / or Conduct Rules (and Special Resolution) | R2 500.00 (excl. VAT) |
| 2. Lodge additional, amended or substituted Management Rules and / or Conduct Rules (and required Form V) | R2 000.00 (excl. VAT) |
| 3. Lodge HOA Constitution (excluding application fee of Department of Planning and Building Development Management) | R2 500.00 (excl. VAT) |
| 4. Uplift copy of Title Deed | R500.00 (excl. VAT) |
| 5. Various Deeds Office searches (ownership of registered sections; registered exclusive use areas) | R1 200.00 - R1 500.00 (excl. VAT) |
| 6. Uplift copies of sectional plans | R1 500.00 (excl. VAT) |
| 7. Building, zoning, planning related queries - Fees are charged in accordance with attendance time and travel | |

MEETING ATTENDANCE

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| 8. Chair Annual General Meetings / Special General Meetings - Fees are charged in accordance with attendance time and travel | |
| 9. Attendance at Annual General Meetings / Special General Meetings / Trustee Meetings – Fees are charged in accordance with attendance time and travel | |
| 10. Attendance at Annual General Meetings / Special General Meetings (instruction to record minutes of meeting) | R1 500.00 (excl. VAT) |
| 11. Appointment as Professional Trustee - Fees are charged in accordance with attendance time and travel | |

CONSULTATIONS (telephonic, face to face, written opinion)

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| 12. Fees are charged in accordance with attendance time and travel | |
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ARBITRATIONS

13. Serving and filing the required Notices **R2 000.00 (excl. VAT)
per notice**

14. Application to Registrar of Deeds for appointment of Arbitrator - Fees are charged in accordance with attendance time (excluding application fee of R500.00 as per item 8 of Government Gazette No. 36306 of 2 April 2013)

For further information on any of the above services, please feel free to contact us.

Contact person: Nicole Towers
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